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To: All Members of the Council
Chief Executive

Please ask for Rachel
Appleyard
Direct Line 01246 345277
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Our Ref
Your Ref

Dear Councillor,

Record of Decision taken by Cabinet - 13 November, 2018

At a meeting of the Cabinet held on 13 November, 2018, the following decisions were reached on the items listed in the attached schedule.

The implementation of these Cabinet decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing not later than 5.00 pm on the day following the date of the Cabinet meeting.*

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the Cabinet meeting which will expire on 18 November, 2018.

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 18 NOVEMBER, 2018 BEING FIVE DAYS FOLLOWING THE DAY OF THE CABINET MEETING.)

continued

Public Information

6. Revised corporate and housing ASB policies

***RESOLVED –**

1. That the proposed changes to the Corporate Anti-Social Behaviour Policy and Housing Services Anti-Social Behaviour Policy be approved.
2. That the Assistant Director – Housing and Assistant Director – Health and Wellbeing be granted authority to consult with stakeholders regarding the proposed changes.
3. That a further report be brought to Cabinet by January 2019, following the completion of the consultation process.

REASON FOR DECISIONS

To take account of developments in anti-social behaviour characteristics, legislation and national and local priorities.

7. Environmental Health Fees and Charges 2019/20

***RESOLVED –**

1. That the proposals to revise the fees and charges for Environmental Health services including concessionary rates where applicable for 2019/20, as detailed in Appendix A of the officer's report, be approved and implemented from 1 April, 2019.
2. That the Senior Environmental Health Officer be granted discretion to offer reduced charges for the micro-chipping of dogs at promotional events and during campaigns.
3. That the Senior Environmental Health Officer be granted discretion to offer an alternative enforcement option for fly-tipping offences, where appropriate, instead of issuing a fixed penalty notice.

REASON FOR DECISIONS

To set the fees and charges for Environmental Health services for 2019/20.

8. Trade waste / outdoor sports and leisure fees and charges 2019/20

***RESOLVED –**

That the proposals to revise the fees and charges for trade waste and outdoor recreation services for 2019/20, as detailed in Appendix 1 of the officer's report, be approved and implemented from 1 April, 2019.

REASON FOR DECISION

To comply with the Council's budget strategy.

9. Cemetery Fees and Charges 2019/20

***RESOLVED –**

That the proposals to revise the fees and charges for the cemeteries service for 2019/20, as detailed in Appendix A to the officer's report, be approved and implemented from 1 April, 2019.

REASONS FOR DECISION

1. There had been a decline in burial numbers over recent years which coincided with above average fee increases. It was expected that by applying an average increase, burial numbers will be consolidated.
2. To generate income to contribute to the costs of providing and maintaining a burial service.

10. Annual Report to Tenants

***RESOLVED –**

1. That the Annual Report to Tenants for 2017/18 be approved.
2. That the Annual Report be published on the council's website and be issued to all tenants and households in the Borough through 'Our Homes' within 'Your Chesterfield'.

REASON FOR DECISIONS

To comply with regulatory requirements.

11. Housing Fire Management Policy

***RESOLVED –**

1. That the actions undertaken in the last 12 months in respect of delivering the Housing Fire Management Policy be supported and noted.
2. That a further annual report be submitted to Cabinet by November 2019.

REASON FOR DECISIONS

1. To meet the requirements of the Regulatory Reform (Fire Safety) Order 2005.
2. To meet our requirements as a social landlord
3. To ensure the continued safety of residents living within Chesterfield Borough Council's Housing Portfolio.

12. Revised Adaptations Policy

***RESOLVED –**

1. That the proposed amendment to the approvals process set out within the current Adaptations Policy and Procedure 2017 – 2020 be agreed and adopted.
2. That a further review of the Adaptations Policy and Procedure 2017 – 2020 be carried out in December 2019.

REASON FOR DECISIONS

To contribute to the council's priorities: to improve the quality of life for local people and to deliver value for money services.

13. Open Market Fees and Charges 2019/20

***RESOLVED –**

1. That from 1 April 2019:
 - i. there will be no increase in stall fees on the general, flea and farmers markets;
 - ii. there will be no increase in the fees for the car boot sale held under licence by Chesterfield Football Club at the Proact Football Stadium;
 - iii. there will be no increase in electricity and storage charges, or the publicity levy, on the open market.
2. That the Market Manager be granted authority to negotiate stall fees outside the set fees, to support new traders and existing traders that are struggling to continue, and larger traders occupying multiple stalls.
3. That there will be no rent free holiday period offered to licensed traders for 2019/20.
4. That an in-year review of the operating costs be undertaken, particularly in relation to the cleaning arrangements with Veolia.
5. That a 3% increase in stall fees for 2020/21 be considered.

REASONS FOR DECISIONS

1. To continue to secure a viable open air market in Chesterfield.
2. To ensure that the council continues to receive an acceptable return on a valuable town centre asset through supporting traders during this continued economic downturn.

14. Venues Fees and Charges 2019/20

***RESOLVED –**

1. That the proposals to revise the theatre hire charges for the Pomegranate Theatre for 2019/20, as detailed at Appendix A of the officer's report, be approved and implemented from 1 April 2019.

2. That the proposals to revise the room hire charges for the Winding Wheel for 2019/20, as detailed at Appendix B of the officer's report, be approved and implemented from 1 April 2019.
3. That the proposals to revise the equipment hire charges at the Winding Wheel for 2019/20, as detailed at Appendix B of the officer's report, be approved and implemented from 1 April 2019.
4. That the proposals to revise the theatre hire charges for the Winding Wheel for professional companies and commercial use for 2019/20, as detailed at Appendix C of the officer's report, be approved and implemented from 1 April 2019.
5. That the proposals to revise the room hire charges at the Assembly Rooms in the Market Hall for 2019/20, as detailed at Appendix D of the officer's report, be approved and implemented from 1 April 2019.
6. That the proposals to revise the room hire charges at Hasland Village Hall for 2019/20, as detailed at Appendix E of the officer's report, be approved and implemented from 1 April 2019.

REASON FOR DECISIONS

To make further progress towards a sustainable financial position for the venues.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'S. Smith', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer